

PLANNING AND ENVIRONMENTAL PROTECTION COMMITTEE	AGENDA ITEM No 8
22 OCTOBER 2013	PUBLIC REPORT

Cabinet Members responsible:	Councillor Cereste - Leader of the Council and Cabinet Member for Growth, Strategic Planning, Housing, Economic Development and Business Engagement	
Contact Officer:	Nick Harding (Group Manager, Development Management)	Tel. 454441
Reporting Officer:	Paul Smith (Development Implementation Management)	Tel. 453468

PLANNING COMPLIANCE QUARTERLY REPORT ON ACTIVITY & PERFORMANCE JULY TO SEPTEMBER 2013

RECOMMENDATIONS	
FROM : Head of Planning, Transport and Engineering Services	Deadline date : October 2013
That Committee notes past performance and outcomes.	

1. PURPOSE AND REASON FOR REPORT

- 1.1 It is useful for Committee to look at the Planning Service's planning compliance performance and activity and identify if there are any lessons to be learnt from the actions taken. This will help inform future decisions and potentially reduce costs.
- 1.2 This report is for the Committee to consider under its terms of reference 2.5.1.4 'to receive regular progress reports on all current planning enforcement matters, and lists of planning decisions taken by officers under delegated powers'.

2. TIMESCALE.

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	n/a
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3. MAIN BODY OF REPORT

- 3.1 In the second quarter of 2013/4 we received a total of 116 service requests (we usually average 150 cases per quarter). And taking into account the number of cases closed over the period (117 cases) as at 31 September 2013 we had 238 live cases being investigated / in the process of being resolved.
- 3.2 The Technical Services Team acknowledged 97% of new service requests within 3 working days this quarter, well above the target of 80% and 91% of initial site visits were made within 7 days of the service request being received.
- 3.3 A total of 7 enforcement notices were issued in the quarter and 6 enforcement notices issued in previous quarters have been checked and were found to have been complied with. We received 34 less cases than the quarterly average of 150. The number of cases closed was 33 below the quarterly average. We brought a successful prosecution case

against an unauthorised residential extension although the fine imposed has been successfully challenged and we are awaiting news on what the new fine will be.

- 3.4 Please see the attached Appendix for further details of the Planning Compliance Team Quarterly Report on Activity & Performance.

4. IMPLICATIONS

4.1 Legal Implications

There are no legal implications relating to this report on performance.

4.2 Financial Implications

This report itself does not have any financial implications.

INFORMATION ITEM: PLANNING COMPLIANCE TEAM QUARTERLY REPORT ON ACTIVITY & PERFORMANCE – Qtr 2 (July-Sept 2013)

Description	No.	Comments
Complaints Received	116	The number has fallen from 169 in the last quarter and 175 in the same period last year
Complaints Resolved (cases closed as % of cases received)	117	The number has fallen from 135 in the last quarter and 131 in the same period last year
Complaints on Hand/Pending	238/190	Cases on hand has risen by 39 since Last Quarter and the number of cases pending has risen by 36
Enforcement Notices Served		
Type of Notice	No.	Comments
Operational Development	3	13/00197/ENFOTH 43 Park Road Solid Roller shutters 13/00213/ENFACC 133 Lincoln Road 2 nd floor extension longer than approved 13/00269/ENFCOU Land S Nine Bridges Laying of hard-core for travellers site
Change of Use	3	13/00076/ENFFLA 57 Cromwell Road House converted to flats 13/00188/ENFCOU 787 Lincoln Road Tyre fitting in storage building 13/00269/ENFCOU Land S Nine Bridges Field used by travellers
Enforcement Notice	1	12/00443/ENFACC 62 Bamber Street Open space enclosed by new wall
Total Notices Served	7	
Enforcement Notices Complied With		
Type of Notice	No.	Comments
Planning Contravention Notice	1	11/00512/ENFBCN 130 Bridge Street Lack of ventilation to flats
Operational Development Notice	2	11/00309/ENFGAR 240 Gladstone St Over size outbuilding & industrial door 13/00197/ENFOTH 43 Park Road Solid Roller shutters
Change of Use Notice	3	11/00276/ENFMOB St Martins Road Newboro' – Mobile Home in countryside 11/00034/ENFFLA 390 Lincoln Road Flats converted back to single house 11/00335/ENFHMO 261 Gladstone St Flats converted back to single house
Total Notices Complied With	6	
Other Notable	12/00505/ENFOTH 96 Dogsthorpe Road	

Outcomes	Unauthorised solid roller shutters were installed but acceptable shutters were eventually approved and installed following persistent persuasion from us 12/00050/ENFACC 90 Vere Road We prosecuted for failure to comply with an enforcement notice regarding over long rear extension. The owner was found guilty, fined and the extension demolished.		
Court Action Agreed			
Type of Notice	No.	Comments	
None			
Prosecutions			
Type of Notice	No.	Comments, including cost awards	
None			
Performance Measures			
	Description	% / Time	Comments
	% of cases closed within 8 weeks if No Breach found.	89%	Target of 80%
	Average time (weeks) to resolve all cases closed last quarter.	23 weeks	
LPI	% of complaints acknowledged within 3 working days.	97%	Target of 80%
LPI	% of site inspections carried out within 7 days of acknowledgement.	91 %	Target of 80%

Cumulative Compliance Performance			
Description	Target	This quarter	Yearly average
Enforcement cases closed within 8 weeks if no breach found.	80% within 8 weeks	89%	78%
Acknowledgement of enforcement complaints.	80% within 3 working days	97%	97 %
Enforcement site visits carried out within 7 days of acknowledgement.	80% within 7 days	91%	94 %